

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF INDIA CHANDIGARH

APPLICATION FOR HOSTEL ADMISSION

Name & Address of the Hostel: _____ Date: _____

(for which the admission is sought) _____

1) Name of the Applicant: _____

2) Date of Birth: _____

3) Marital Status: Single - _____ Married - _____

4) Nationality: _____

5) Religion: _____

6) Permanent Address: _____

Telephone & Email ID of the applicant _____

7) Place of Employment: _____

Address: _____

Telephone & email id _____

8) Total salary per month: _____
(Specify special allowance)

9) Name of Parent: _____

Address: _____

Telephone & Email ID of the parents _____

10) Parent's Occupation: _____

11) Name of Person / Guardian in _____ (city) to be contacted in time of

emergency: _____

Address: _____

Telephone #: _____

12) Duration of stay required at the Hostel from: _____ to: _____

13) Extra Curricular Activities: _____

14) I will like to volunteer services in the areas of: _____

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DECLARATION

I have read the rules and regulation of the YWCA Working Women's Hostel and I agree to comply with the same, and will co-operate with Hostel Secretary and participate in the Programme conducted by the YWCA of _____.

I agree to adhere to the tenure and condition of payment of hostel fees. I accept that the Hostel fees / charges are subject to revision and I agree to pay the rates applicable to my allotted room

Date: _____

Signature of Applicant

FOR OFFICE USE ONLY

Interviewed by: _____

Date of Interview: _____

Accommodation allotted from: _____ to: _____

Signature: _____

I, _____ father of _____ appoint
Sh./Smt. _____ R/o H.No. _____ Sector
_____ Chandigarh as local Guardian of my daughter/wife and he/she will look after her
interest. You can contact me, when you need on the above given address.

Yours faithfully,

To

The Hostel Committee
YWCA Of India Hostel
Sector 11-B , Chandigarh.

I, _____ S/o/w/o _____ accepts the local
Guardianship of _____ d/o/w/o
Sh. _____ as appointed by her father/husband.

Yours Faithfully

I, _____ given undertaking that I will vacate the Hostel
accommodation when asked by Hostel authorities without any resistance.

Yours faithfully

Name

Complete Address/Phone No.

Medical Certificate Format

Medical Certificate from a Registered Practitioner

Name of the candidate : _____

Profession : _____

Date of birth : _____

Identification marks : _____

Deformity(if any) : _____

Allergy : _____

A) Chronic Illness : _____

B) Medication if any : _____

General Condition : _____

Recent Illness : _____

Skin disease : _____

Recommended action : _____

Signature of candidate

signature of medical practitioner

BOND DEED FOR PROSPECTIVE HOSTEL RESIDENTS

Bond Deed executed by Ms./ Mrs.....W/o D/o..... R/o working women's Hostel Chandigarh represented by the Project Manager who will hereinafter be known as the Second Party.

That the First Party agrees that for accommodation to the hostel is on temporary basis and hence the First Party is liable to vacate such accommodation as an when required by the Second Party.

That the First Party has read the rules and regulations for the admission and stay in the Hostel and agrees to abide by such rules and regulations. The First Party also agrees any changes or modifications in such rules and regulations during the tendency the First Party's stay in the Hostel will be binding on the First Party. The First Party further agrees to give in writing that she will abide by such rules and conditions long prevailing in the Hostel.

That the First Party agrees that the Second Party reserves the right to terminate the First Party accommodation at any time during the First Party's stay without assigning any reason and the First Party agrees to vacate such accommodation peacefully. That the First Party to pay the monthly Hostel Fees as decided from time to time by the Second Party. That the First Party also agrees to pay such fees within

the prescribed period mentioned as per the rules and regulation of the hostel. The First Party, Further agrees that the penalty prescribed will be paid in any of default.

That the First Party agrees that the Second Party is entitled to impound or sell the articles belonging to the First Party in case of default in hostel charges, and as compensation for the damage caused by the First Party to the property and belonging to the Second Party.

That the First Party agrees while leaving the room in her occupation to hand over the furniture used by her intact to the Second Party.

The Bond has to be renewed after every eleven months and the First Party agrees to apply for the renewal of bond annually. It is the responsibility of the First Party to apply for renewal and is the sole discretion of the Second Party to renew the bond or may ask the first party to vacate the hostel.

The First Party also agrees that maximum period stay in the hostel will be three years from the date of joining subject to the renewal of the bond every year by the Second Party and no extension will be granted beyond this period and the First Party has to vacate the hostel after the expiry of the said period.

While joining the Hostel the First Party will check the breakage in the room allotted and will inform the Second Party if there is any breakage and the Second Party will repair the breakage. After that it will be the responsibility of the First Party to compensate any damage/breakage.

The First Party also agrees to pay the mess charges every month fixed by the Second Party. If in any case the First Party stay out of hostel for the full month the First Party agrees to pay half the mess charges.

The First Party also agrees to give one month clear notice to the Second Party for vacating the hostel and if First Party fails to give the notice, the First Party will not claim for refund of Security deposit.

Executed at Chandigarh on this day of.....

Executor

Name and Address

Signature

1.

2.

Verification

I..... W/o D/o..... declare that I have read the contents of the Bond deed carefully and certify that I, will strictly follow the rules and regulations of the Hostel.

Signature of the applicant

YWCA OF INDIA HOSTEL PROJECT CHANDIGARH SECTOR 11-B CHANDIGARH

THE FOLLOWING POINTS TO BE CONSIDERED STRICTLY AT THE TIME OF ADMISSION ;-

1. The residents will not be allowed to use any kind of electrical gadget in their rooms.
 2. Residents must put off light not later than 11p.m
 3. Residents are not allowed to paste any poster on the wall, cupboards and doors.
 4. Residents should submit one room key to the office.
 5. They should submit one month's notice before leaving the hostel or payment in lieu of notice.
 6. Residents are responsible for the breakage to any furniture and equipments provided from the hostel. All furniture etc. Will be examined when resident leaves the hostel. The residents's signature must be attained at the time of admission and leaving the hostel to assure that all the fittings etc. Are in good condition.
 7. If resident commit a breach of any of the hostel rules, she will forfeit the right off occupancy in the hostel. On the question when resident has committed any breach of the hostel rules the decision thereon Project Manager duly approved by the hostel Committee shall be final and the resident shall vacate the hostel premises on being asked to.
 8. Incomplete Application forms will not be considered for admission the completion of the following documents is compulsory :-
 1. Employer Certificate
 2. Agreement bond
 3. Guardian approved by parents
- Note:- Employee cannot be a local guardian of the resident.**
4. Final guarantee from parents/ guardians.
 5. Two Passport size photographs and 6. two character certificates.
 6. Visitors approved by parents.

I will abide by all the rules given above.

HOSTEL PROJECT MANAGER
YWCA HOSTEL

CHAIRPERSON
HOSTEL COMMITTEE